

Information about our Student led Conferences is currently on our website [www.russellst.school.nz](http://www.russellst.school.nz) (on the HOME page)

We fully expect and hope that every parent and child will be able to attend.

### **Booking Your Student Led Conference (24/25 July)**

- Getting Started: Visit [www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz)  
Read the instructions/outline.
- Enter the following school code: **K5TRK**  
**Remember to press GO.**
- Step One: Carry out full instructions on this page, entering your name, email address, how many children you want interviews for and their names.  
**Remember to press GO.**
- Step Two: Carry out the full instructions on this page. Choose the name of the teacher and year group in the pull down menu beside it.  
**Remember to press GO.**
- Step Three: Carry out the full instructions on this page, selecting one time by clicking in the appropriate box.
- Remember to press GO,** at which time a summary page will come up, indicating your success and giving you the option to print.

Please note you can return to cancel or change your time or to update your details such as email address.

All bookings will close Sunday, 22 July. Any bookings after this time must be arranged with the teacher.

Thanks and remember a computer is set up in the foyer for bookings, or you can ring the office if required.

Kind regards,

David Reardon  
Principal

**Please remember –school  
will end at 12.30 on  
Tuesday, July 24**