

Russell Street School  
Budget for the year ended 31 December 2017

**\*\* Please remember to enter Income as negative and Expenditure as Positive figures \*\***

**\*\* Enter all figures in Column H as Whole Numbers \*\*. Start data input below row 200 \*\***

<b>Total Surplus/(deficit)</b>	<b>(16,101)</b>
<b>INCOME</b>	
Ministry Of Education	-2,314,236
Investment Income	-3,500
Fundraising	-47,000
Activities	-7,000
Stationery	-100
Sunhats	-700
<b>Total Income</b>	<b>-2,372,536</b>

<b>EXPENDITURE</b>		<b>Expenditure as % of Total Income</b>
Administration	107,000	4.51
Property Maintenance	528,450	22.27
Depreciation	64,500	2.72
Learning Resources	1,688,687	71.18
Other Accounts	0	0.00
<b>Total Expenditure</b>	<b>2,388,637</b>	

**Available Funds Position**

Estimated Available Funds as at December 2016 to carry forward		
Operating Surplus/(Deficit)	(16,101)	
<i>add:</i>		
MoE Furniture Grant		
Depreciation	64,500	
<i>less:</i>		
Capital Items	64,500	
Lease Payments	5,347	
<b>Cash movement for the year</b>	<b>(21,448)</b>	

	2017 Budget	Notes
<b>** Government Grants</b>		
<b>* Ministry Of Education</b>		
0102	Unallocated Grants	We have based the budget on 345 students (likely to be 1
0104	School Operating Grant	-276,653 per pupil funding from govt
0111	Laptop Lease	
0114	MLP Level 4	-1,845 extra for Poutokomanawa (from Govt)
0117	Property Maintenance	-28,058 allocated amount from govt
0118	Heat Light and Water	-20,541 allocated amount from govt based on history
0125	Relieving Teachers	-56,003 allocated amount from govt
0127	Vandalism	-1,125 allocated amount from govt (low risk)
0128	TFEA	-14,197 allocated amount from govt -tageted fundinf for educa ac
0130	Special Education	-15,326 allocated amount from govt -also decile linked
0132	ICT Funding	-16,595 allocated amount from govt
0134	Cleaners & Caretakers Increase	No longer a code
0140	Kiwisport	-4,554 allocated amount from govt
0142	Teachers Salaries Grant	-1,434,192 This figure must match code 3499's figure
0143	Staff Banking Underuse	???????? Depends on COL, should be zero
0147	Use of Land and Buildings	-400,276 This figure must match code 2499's figure
0150	ORS Funding	-32,150 based on 3 students (could be fourth in 2017)
0151	Novopay Support Funding	
0154	Communication Support Worker	-1,000
0155	Transition To School	
0156	Waikato University	
0157	Interim Response	Unexpected -only get if demands require it.
0158	WINZ Subsidy	
0161	Special Needs	
0162	Special Education Equipment	
0163	Relief Teachers	
0164	E S O L	-4,800 allocated according to number of chn that meet this
0165	Election	No election in 2017
0166	TLIF Relieving Grants	
0167	IES - Community Of Learning	-3,300 NEW -COL -1000 maintenace and 2300 (axcross/within)
0168	MOE 10YPP Reimbursement	
0169	Other MOE Grants	
0173	Kiwisport (Sport Manawatu)	
0174	10 Year Property Plan	
0175	Community of Learning	
0177	Acc Learning Maths	
0178	Te Apiti Cluster Income	
0188	Royal Society of NZ	
New	Targeted At risk funding (New Govt grant)	-3,621 New in 2017 insterad of % increase across board
New		
New		
		<hr/>
		-2,314,236
<b>* Investment Income</b>		
0191	Interest - Current Account	-3,500 will be lower due to paying out the full repaint of school

		2017 Budget		Notes
New				
New				
New				
			-3,500	
	<b>** Local Funds</b>			
	<b>* Fundraising</b>	<b>Income</b>	<b>Expenditure</b>	You can budget for income and expenditure separately in this section
0203	Donated Assets			
0204	School Levy		-29,000	
0215	Kelly Club		-12,000	
0220	Donations			
0225	Non Cash Donations			
0230	Donations PTA			
0235	Grants (Community)		-6,000	
0239	Kiwisport (Sport Manawatu)			
0240	Other Fundraisers			
New				
New				
New			-47,000	
	<b>* Activities</b>	<b>Income</b>	<b>Expenditure</b>	You can budget for income and expenditure separately in this section
0260	Activity Fee	-6,000	6000	
0261	Donated Activity Fees	-6,000	6000	
0270	Hire of Facilities	-5,000	1000	
0275	Professional Fees	-4,000	1000	
0276	Camp Donations			
0285	Kiwisport			
0290	Ukelele			
0295	Sundries			
New				
New				
New			-7,000	
	<b>* Stationery</b>			
8001	Sales	-8,400		
8020	Purchases	8,300		
New				
New				
New			-100	
	<b>* Sunhats</b>			
8051	Income	-700		
8070	Purchases	0		
New				
New				
New			-700	
	<b>TOTAL INCOME</b>		<b>-2,372,536</b>	
	<b>** Administration</b>			

	2017 Budget	Notes
<b>* Communication Expenses</b>		
1005	Courier/Freight	100
1008	Email/domain name	100
1010	Postage	750
1015	Telephone/Fax/Email	2,000
1016	Wireless Internet	0
1020	National Library Book Returns	250
1070	E TAP Subs	2,600
New		
New		
New		
		5,800
<b>* Board Of Trustee Expenses</b>		
1120	Attendance Fees	4,000
1125	Election Expenses	0
1130	BOT Training	1,500
1132	Adviser to BOT	0
1135	BOT Membership Subs	600
1155	Sundry	1,200
1156	Community Reporting	600
New		
New		
New		
		7,900
<b>* Audit Costs</b>		
1210	Audit Fee	4,300
New		
New		
New		
		4,300
<b>* Consumables</b>		
1305	Computer Consumables	500
1310	Printing / Stationery	200
1320	Photocopying - Paper	2,500
1321	Photocopying - Service Cont	9,500
1340	Office Consumables	500
New		
New		
New		
		13,200
<b>* Staff Expenses</b>		
1420	Appointments	100
1428	Professional Subs	1,000
1440	Principals Discretionary	1,500
1441	DP Discretionary	1,000
1450	Staff Training	
1460	Staff Salaries - Office Mngr	35,000
1461	Staff Salaries - Office Assnt	10,000
New		
New		
New		
		48,600

being handled differently hence increase

	2017 Budget	Notes
<b>* General</b>		
1505	ACC Levies	700
1510	Accounting Fees	10,300
1515	People Safe Software Sub	0
1520	Advertising	750
1530	Bank Charges	100
1540	Eftpos Line Charge & Rental	1,000
1550	Donations/Gifts	1,500
1555	Equipment (below \$500)	2,000
1556	Equipment Repairs (Office)	100
1560	Insurance	3,900
1572	Legal Advice	1,500
1580	First Aid/Medical Supplies	1,000
1585	Hospitality	2,700
1590	Travel	500
1595	Sundry	0
1596	Teachers Contra	0
1597	Lease Interest	1,150
New		
New		
New		
		27,200
<b>TOTAL ADMINISTRATION</b>		<b>107,000</b>
<b>** Property Maintenance</b>		
<b>* Cleaning &amp; Sanitation</b>		
2005	Materials	4,000
2010	Equipment (below \$500)	200
2012	Cleaning Equipment Repairs	200
2015	Carpet Shampoo	1,000
2020	Rubbish Disposal	1,800
2030	Sundry	0
2050	Towel Supply	
New		
New		
New		
		7,200
<b>* Energy</b>		
2101	Electricity	17,000
2130	Gas	4,000
New		
New		
New		
		21,000
<b>* Rates</b>		
2210	Rates - School	2,100
2211	Rates - Water	1,200
New		
New		
New		
		3,300

	2017 Budget	Notes
<b>* Grounds</b>		
2310 Equipment (below \$500)	200	
2340 Lawn Mowing	1,500	
2345 Petrol	250	
2350 Landscaping	1,500	
2370 Swimming Pool - Chemicals	1,200	
2371 Swimming Pool - RTM	500	
2372 Swimming Pool - Other	200	
2380 Sundry	50	
2390 Harakeke Development		
New		
New		
New		
	5,400	
<b>* Repairs &amp; Maintenance</b>		
2421 Buildings - Drainage	500	
2422 Buildings - Electrical	500	
2424 Buildings - Fire Protection	500	
2426 Buildings - Painting Interior		
2428 Buildings - General	5,000	
2439 PPS Washdown / Indexing Costs	0	repaint in 2017 so not needed????
2459 10YPP preparation fee	0	
2460 Vandalism	1,125	
2465 Sundry	1,000	
2495 Security	2,000	
2499 Use of Land and Buildings	400,276	This figure must match code 0147's figure
New		
New		
New		
	410,901	
<b>* Staff Wages</b>		
2520 Caretakers Wages	41,000	
2530 Cleaners Wages	21,000	
2540 Relief Caretakers/Cleaners	1,000	
New Gardener	1,800	new
New		
New		
	64,800	
<b>* Cyclical Maintenance</b>		
2991 Cyclical Maintenance (10YR PP)	15,849	Note -100k for repaint (from reserve)
New		
New		
New		
	15,849	
<b>TOTAL PROPERTY MAINTENANCE</b>	528,450	
<b>* Depreciation</b>		
2910 Depreciation	64,500	
New		
New		
New		

	<u>2017 Budget</u>	Notes
	64,500	
<b>TOTAL DEPRECIATION</b>	<u>64,500</u>	
<b>** Learning Resources</b>		
<b>* Staff Development</b>		
3033	Retreats 0	
3034	EEO 200	
3040	Principals Appraisal 2,000	
3045	Leadership Coaching 12,400	
3050	Publications/Subscriptions 300	
3055	Innovation Fund 0	
3060	Resources 500	
3065	PACT Training 0	
3070	Relief Teachers 16,000	
3072	School Wide PD 25,000	
3073	Royal Society Expenditure	
3075	Sundry	
3080	Te Reo Contestable/Optional 1,500	Treaty of Waitangi
New	Community of Learning -training 3,300	extra in 2017 but offset by income earlier
New		
New		
	<u>61,200</u>	
<b>* Library</b>		
3130	Maintenance/Repairs 500	
3140	Librarian Wages 13,000	
3160	Publications/Subscriptions 500	
3170	Sundry 100	
3175	Ebook Sub/flat Rate/credit 250	
New		
New		
New		
	<u>14,350</u>	
<b>* Teaching Resources</b>		
3302	Art 5,000	
3308	Classroom Consumables - Junior 3,300	
3309	Classroom Consumables - Senior 3,000	
3316	English 0	
3318	Health 3,000	increased 500 -check out of school sports are meeting cr
3325	Kiwisport	
3328	Mathematics 6,000	was bumped up big time for 2015/16
3333	Music 1,000	
3335	ORRS Materials 750	
3336	Physical Education	under health
3337	PMP Resources 1,000	PMP, toe to toe and other special needs resources
3338	Reading 8,000	increased 2k for 2017 (targeted additional resources for j
3344	Reading Support 0	
3345	Royal Society Resources 0	
3346	Science 750	
3352	Seed to Table 750	costs should be met by activity fee????
3356	Special Programmes 1,500	
3365	Te Reo Maori 1,845	poutokomanawa (we get extra for this)

		2017 Budget		Notes
3375	Classroom Equipment (Minor)		500	
3383	Test Materials		1,300	
3390	Sundry		200	
3393	Equipment (below \$500)		250	
3394	Piupiu		2,000	
New				
New				
New				
			40,145	
	<b>* Personnel</b>			
3415	Ancillary Teaching Staff			
3417	ESOL Teacher		4,800	
3418	Teacher Aides (ORS/TFG)		38,000	Marj); Deb; Rachelle
3419	Community Workers		16,000	Tracey
3420	Teacher Aides		32,500	Lorraine; Charlotte
3425	ICT Technician		4,500	Jeremy reducing hours
3430	Board Funded Teacher		7,300	Maori Leasdership/Poutokomanawa
3435	Royal Society of NZ			
3450	Sports Coach		3,500	
3465	Relieving		5,000	
3470	Sick Leave Provision		14,000	
3475	Tikanga Maori/Kapahaka Teacher			
3498	Salary Suspense Account			
3499	Teachers Salaries	1,434,192		This figure must match code 0142's figure
New	TERM ONE COVER _SPECIAL		2,700	AW
New				
New				
			1,562,492	
	<b>* Information &amp; Communication Technology</b>			
3884	ICT Equipment Maintenance		1,000	
3885	ICT Equipment Purchase		3,500	
3887	ICT Support Service		0	
New				
New				
New				
			4,500	
	<b>* Operating Leases</b>			
3905	Lease Payments		6,000	
3910	Technolgy Holdings Ltd			
New				
New				
New				
			6,000	
	<b>* Extra Curricular Activities</b>	<b>Income</b>	<b>Expenditure</b>	
4901	Sundry	-200	200	
4902	Whanau Hangi	-1,000	1000	
4903	Australasian Competitions	-1,000	1000	
4904	Imagulous Wearable Art	-2,000	2000	
4905	Sunhats			
4907	Touch Rugby	-1,000	1000	
4908	Camp 1			

You can budget for income and expenditure separately in this section



	2017 Budget	Notes
4909	Camp 2	
4911	Cricket	-500 500
4912	Hockey	-1,000 1000
4914	Northern Cluster Tickets	
4915	Netball	-1,000 1000
4916	T Ball/Softball	-400 400
4917	Sports Fees	
4918	Other Sports	-1,500 1500
4919	Book Club	0 0
4920	Chickens	-1,500 1500
4921	PREP	
New		
New		
New		
		0
<b>TOTAL LEARNING RESOURCES</b>		<b>1,688,687</b>
<b>* Digitally Enhanced Classroom</b>		
8551	Income	-4,000
8571	Technical Support	500
8572	Software	3,500
8575	Consumables	
8577	Laptops - Onsold to Parents	
		0
<b>TOTAL OTHER ACCOUNTS</b>		<b>0</b>
<b>TOTAL EXPENDITURE</b>		<b>2,388,637</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(16,101)</b>
<b>* Innovation Fund</b>		
7801	MOE Income	
7820	Facilitators/Consultant	
7825	Relieving	
7830	Research Costs	
7835	Travel/Accommodation	
7840	Admin/Consumables	
7845	Other	
7849	Carried Forward Balance	
		0
<b>TOTAL CARRIED FORWARD ACCOUNTS</b>		<b>0</b>
<b>* Capital Items (Above \$500)</b>		
C200	Disposals Income	
C201	Gain/(Loss) on Disposal	
C202	Non-cash Disposals	
C500	Classroom Furniture & Fittings	18,000
C510	Classroom Equipment	4,500
		stove/fridge new room and R 14

	2017 Budget	Notes
C520		Office Furniture & Fittings
C540		Office Equipment
C550		Computer Hardware
C551	20,000	ICT Computer Equipment
C555		Digitally Enhanced Classroom
C580		Sports Equipment
C590		Fitness Trail
C595		Gates
C598		Fridgefreezer (lounge kitchen)
C599	14,000	Drive / Beautification
C600		Other
C605		New Arts Space
C679	8,000	Library Books
C690		Leased assets
C695		Donated Assets
New		
New		
New		
	<u>64,500</u>	
<b>TOTAL CAPITAL ITEMS</b>	<u>64,500</u>	
<b>* Leases &amp; Loans</b>		
9331	5,347	Konica Minolta - 38003363
9333		Konica Minolta - x 2 Colour Copiers
9342		Leasing Solutions - 8512990
9346		PPS Ltd - Current
New		
New		
New		
	<u>5,347</u>	
<b>TOTAL LEASE PAYMENTS</b>	<u>5,347</u>	

lease terminated Jan 2016

The Board of Trustees authorise Education Services Ltd to input budgets for teachers salaries and notional leases.

Signed: \_\_\_\_\_